

CITY OF CARPINTERIA



5775 CARPINTERIA AVE., CARPINTERIA, CA 93013
PHONE: (805) 684-5405 FAX: (805) 684-5304

APN _____
ZONE _____
DATE _____

APPLICATION FOR FENCE APPROVAL

Address of Property _____
Name of Business _____ Phone # _____
Type of Business _____
Type of Fence Requested _____

Applicant/Agent:	Property Owner:
Name _____	Name _____
Signature _____	Signature _____
Address _____	Address _____
City _____	City _____
Phone _____	Phone _____

SUBMISSION CHECKLIST

INCOMPLETE SUBMISSIONS WILL NOT BE ACCEPTED

1. Site Plan showing existing buildings, location and sizes of existing and proposed fence(s).
2. Scale drawing(s) of proposed fence(s) indicating dimensions, style, colors and materials.
3. Material samples, if appropriate.
4. Construction details, if applicable.
5. Photograph(s) of building(s).
6. Six (6) sets of plans and one (1) reduced (8 1/2" x 11") copy must be submitted.
7. Mailing Labels – See Page 2

NOTE: The City charges 100% of its costs of processing to the applicant. Prior to receiving permit Applicant shall reimburse City for all processing costs.

FOR OFFICE USE ONLY

RELATED CASE _____

Fee \$535 Staff / \$950 ARB Receipt No. _____ Project Account: _____ By _____ Date _____
 Deposit
 Architectural Review Board Signature _____ Approved _____ Denied _____ Date _____
 Planning Commission Signature _____ Approved _____ Denied _____ Date _____
 City Manager/Dept. Director Signature _____ Approved _____ Denied _____ Date _____

CONDITIONS AND/OR STAFF COMMENTS:

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MAILING LABELS

- **3 SETS**
- **300 FT. RADIUS MAP (OWNER) AND 100 FT. RADIUS MAP (OCCUPANT)**
 - Labels for property owners within 300' radius and occupants within 100' radius and applicable map may be obtained from S.B. County Assessor's Office @ 105 E. Anapamu St., Rm. 204, Santa Barbara, CA 93101, Phone 568-2550 or 568-3264 (Cost is ~ \$50, takes 2-3 days)
 - Applicants may have an independent contractor prepare the map and mailing labels. Consistent with the information obtained from the County, three (3) sets of mailing labels, 300 ft. and 100 ft. radius map that shall include the following:
 - The subject parcel should be shaded in color.
 - A 300-foot boundary line drawn around the subject parcel (owners).
 - A 100-foot boundary line drawn around the subject parcel (occupants).
 - Each of the affected parcels shaded in a different color.
 - Parcel numbers on the affected parcels.
 - A scale
 - A north arrow
 - The name, address and phone number of the person preparing and certifying the map
 - All of the above information to be on 11 x 17 size paper
 - Mailing labels shall include the owned or occupied parcel for which the label refers to.
 - Mailing labels identifying the current property owner on the most current Tax Assessor's Roll (not older than 30 days) AND Certification that the mailing labels are the most current available.