



Emergency Permit Application

Municipal Code §14.66 - When immediate action by a person or a public agency performing a public service is required to protect life and property from imminent danger, or to restore, repair or maintain public works, utilities, or services destroyed, damaged, or interrupted by natural disaster, serious accident, or in other cases of emergency, the requirements of obtaining a permit under this title may be waived by the Community Development Director. Verbal or written notification of the type and location of work undertaken must be given to the Community Development Director within three working days of the disaster or discovery of the danger, whichever occurs first.

Within seven working days of taking such action, the person who notified the Community Development Director shall send a written statement to the Community Development Director of the reasons why the action was taken.

Other submittal requirements:

- 3 Copies of Completed Application
- 1 Set of Photographs
- 2 Copies of a Site Plan (drawn to scale and folded to 8 ½" x 11")
- 1 Copy of Reduced Site Plan (8 ½" x 11")



Office Use Only

Date Submitted: _____ By Staff Person: _____ Zone: _____

Case/Permit # _____ Fee : _____ Planner: _____ Date Distributed: _____

Notes: _____

Emergency Permit Application

1. Project Site / Address: _____

2. Assessor's Parcel Number: _____ - _____ - _____

3. Parcel Size: _____ (acres) or _____ (sq ft) Zone: _____

4. Property Owner: _____ Phone: _____

Mailing Address: _____ Email: _____

5. Individual directing the emergency action: _____

Phone: _____ Mailing Address: _____

_____ Email: _____

(Attach additional sheets if necessary, referring to the question number)

1. Describe the nature of the emergency and probable effects of not taking action:

(circle one) It has occurred or is imminent

2. Describe the cause of the emergency: _____

3. Identify the location and access route to the emergency site: _____

