

City Hall Advance

Current & Upcoming Projects/News from Carpinteria City Hall March 2012

EXECUTIVE/CITY CLERK SUMMARY

Freeway Projects Update

Linden-Casitas Interchanges and US 101 Carpool Lane Improvement Project:

The Linden-Casitas Design Review team continues to meet and discuss bridge design concepts/forms and architectural details. Upcoming meetings are on March 21 and April 18. All meetings are held at Canalino Elementary School and start at 530pm. The Committee work is expected to culminate with recommendations to the City on bridge design and details by August. Construction has begun on freeway widening to add a third lane in both directions from Mussel Shoals to Carpinteria Creek. The project is expected to be under construction for several years.

Linden Avenue Tree Replacement and Sidewalk Repair Project: Several street trees on Linden Avenue have been removed in order to allow for the planting of more appropriate trees and to repair the damage done to the street, curb and gutter, and sidewalk, from the prior trees. Work on the concrete and asphalt repairs is expected to be concluded by early April.

Beach Cup Soccer Tournament March 31/April 1: Over a thousand youth soccer players and their parents will invade Carpinteria on the last weekend of March as a part of the annual Carpinteria AYSO Beach Cup Soccer Tournament. Matches will be held on nearly every athletic field in town and restaurants and other businesses are expected to benefit from the influx of guests.

Upcoming City Council Agenda Matters:

- Measure A Program of Projects
- Integrated Pest Management Advisory Committee Appointments
- Silver Sands Mobile Home Park Settlement Agreement Implementation
- Employee Recognition Awards
- City Service and Bed Tax Telephone Survey Results
- In-Lieu Housing Fee Update
- Housing Element Annual Report

- Introduction of new Community Resource Deputy/Detective
- Quarterly Investment Report
- Community Development Block Grant (CDBG) Human Services Grant Awards
- Union Pacific Railroad Property Purchase
- Pipeline Safety Information
- Preliminary Budget Review

**A S S I S T A N T T O T H E C I T Y M A N A G E R &
E C O N O M I C D E V E L O P M E N T**

City Hall Newsletter: The spring 2012 edition of the City Hall News is scheduled for a March 29th distribution in the Coastal View News. It will include a variety of City information such as updates related to Public Works, Community Development projects, and Parks & Recreation Dept. programs, etc.

City TV: The City's TV Channel has relocated to Channel 21. City programming will now be seen on our new station. The City will continue to work with Cox Communications during this transition.

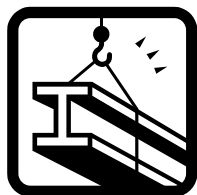


GATV SCHEDULE CHANNEL 21

**City of Carpinteria
Channel 21 Schedule for March 2012**

Date	Program		Start Time	Estimated End Time
3/1	School District Board Meeting	Rebroadcast	7:00 pm	9:00 pm
3/2	Community Scroll		All Day	
3/3	City Council Meeting	Rebroadcast	5:00 pm	7:30 pm
3/4	Community Scroll		All Day	
3/5	Planning Commission Meeting	Live	5:30 pm	7:30 pm
3/6	Community Scroll		All Day	
3/7	Water District Board Meeting	Live Broadcast	5:30 pm	8:00 pm
3/7	Planning Commission Meeting	Rebroadcast	8:00 pm	10:00 pm
3/8	Community Scroll		All Day	
3/9	Water District Board Meeting	Rebroadcast	7:00 pm	9:30 pm
3/10	Planning Commission Meeting	Rebroadcast	5:00 pm	7:00 pm
3/11	Community Scroll		All Day	
3/12	City Council Meeting	Live	5:30 pm	8:00 pm
3/13	School District Board Meeting	Live	5:30 pm	7:30 pm
3/14	Water District Board Meeting	Live	5:30 pm	8:00 pm
3/14	City Council Meeting	Rebroadcast	8:00 pm	10:30 pm
3/15	School District Board Meeting	Rebroadcast	7:00 pm	9:00 pm
3/16	Water District Board Meeting	Rebroadcast	7:00 pm	9:30 pm
3/17	City Council Meeting	Rebroadcast	5:00 pm	7:30 pm
3/18	Community Scroll		All Day	
3/19	Community Scroll		All Day	
3/20	Fire District Board Meeting	Live	6:30	8:30 pm
3/21	Fire District Board Meeting	Rebroadcast	7:00 pm	9:00 pm
3/22	Fire District Board Meeting	Rebroadcast	7:00 pm	9:00 pm
3/23	Community Scroll		All Day	
3/24	Community Scroll		All Day	
3/25	Community Scroll		All Day	
3/26	City Council Meeting	Live	5:30 pm	8:00 pm
3/27	School District Board Meeting	Live	5:30 pm	7:30 pm
3/28	Water District Board Meeting	Live	5:30 pm	8:00 pm
3/28	City Council Meeting	Rebroadcast	8:00 pm	10:30 pm
3/29	School District Board Meeting	Rebroadcast	7:00 pm	9:00 pm
3/30	Water District Board Meeting	Rebroadcast	7:00 pm	9:30 pm
3/31	City Council Meeting	Rebroadcast	5:00 pm	7:30 pm

**Note: Community Scroll plays before & after shows listed



ENGINEERING DIVISION

Administrative Program

Single-Use Bag Elimination Ordinance: The Department of Public Works Environmental Coordinator continues to work with the City Manager's Office on preparing and implementing a new City ordinance that bans single-use bags by commercial business. Public Works and Code Enforcement are now in the process of developing a public outreach and education campaign to raise awareness of the new ordinance.

Measure A Program of Projects: The City of Carpinteria receives a portion of sales tax revenue that is collected county-wide for transportation improvement and maintenance projects. The sales tax measure, Measure A, was approved by voters in 2009. Measure A funds can only be spent on transportation-related projects including roadway maintenance, alternative transportation such as bicycle and pedestrian facilities and transit. To receive the funding, the City is required to submit an annual report and yearly plan for expenditures. Under the Measure A ordinance, the plan is called, "The Measure A Program of Projects" (POP). The annual report and POP must be approved by the City Council and then are submitted to the Santa Barbara County Association of Governments for approval. Work on the plan and POP will be submitted to the Council for approval in March.

Capital Improvement Plan: Work is scheduled to begin on the update of the City of Carpinteria Capital Improvement Plan. The Capital Improvement Plan is a list of significant projects that the City may undertake over the next five-to-ten years. Projects are identified by a variety of means including, but not limited to, community input, need for increased capacity and/or connectivity, and as mitigation for development projects. Fees that are paid by developers to mitigate project impacts are based on cost estimates for projects in the Capital Improvement Plan. The fee is based on a "fair share" calculation that requires a developer to pay into a fund that can then only be used for projects that have been identified as needed to address the impacts of that type of development. This year, the updated Capital Improvement Plan will include a new Capital Maintenance section that will be a five-year plan that will be updated on a yearly basis. The Capital Maintenance Plan project will be based on maintenance needs that are identified by the City's Pavement Maintenance Plan, Street Management Plan, ADA Transition Plan, Facilities Plan, and the Measure A Program of Projects, as discussed above. Community input, service requests and City Council direction will also guide the development of the Capital Maintenance Plan portion of the Capital Improvement Plan.

Development Impact Fee Program: Work is scheduled to begin on updating the City of Carpinteria Development Impact Fee Program. Developers pay a fee to mitigate the impacts of development and the fee is based on cost estimates for Capital Improvement Projects that are needed to offset the impacts of the development. Periodically, the City updates the study that

identifies future development within the City—Capital Projects that would then be necessary to mitigate the future development and the “fair share” portion of the cost of those Capital Projects that can be assigned to development projects when they occur. The periodic update of the study is necessary because over time City policies are created or change, patterns of development change and the cost of the mitigation of Capital Improvement Projects change. Also, many of the projects in the previous plan have been completed.

As discussed above, the Measure A Program of Projects is a five-year plan for Measure A expenditures. The Capital Improvement Plan has both a long-term capital projects plan based on the Development Impact Fee Program and a new Capital Maintenance section that includes the Measure A Program of Projects and other near-term projects that are identified in plans and programs such as the Pavement Maintenance Program and the Street Tree Management Plan. Together, all of these plans form the basis for the Department of Public Works yearly budget.

Capital Projects Program

2011 Pedestrian Improvements Project: We continue to work on the Linden Avenue Tree Replacement and Sidewalk Repair Project. The project design plans and specifications were completed in February and the project was advertised for bids by contractors. On February 27, 2012 the project was awarded by the City Council for construction. Construction will begin in March and should be completed by May.

Carpinteria Avenue Bridge: The Department of Public Works received a grant to replace the Carpinteria Creek Bridge over Carpinteria Creek. The grant is from the Federal Highway Administration’s (FHWA) Highway Bridge Program. The California Department of Transportation (CalTrans) administers these grants on behalf of FHWA. As work began on the project, CalTrans staff reviewed the history of bridge inspection reports (that have been completed every two years by CalTrans as a service to the City of Carpinteria) and requested updated studies/information evaluating the bridge condition. The Department of Public Works worked with CalTrans to update the data for the bridge so that the bridge remains eligible for the grant program. A new physical inspection of the bridge was completed in February and the report confirming program qualification was recently received.

Solid Waste: The franchise agreement with E. J. Harrison for refuse collection in the City of Carpinteria expired as of January of 2012. The Department of Public Works has taken the necessary preliminary measures for establishing a new agreement which have included employing consultants to audit E. J. Harrison’s performance and financial reporting. The results of the performance and financial audits were presented to the City Council in November of 2011. In March of 2012, the Department will begin the process of negotiating a new franchise agreement contract with E. J. Harrison.

Watershed Management Program: Public Works staff started the business education and outreach program this past spring as required by the City’s Stormwater Management Plan. An extension of the education and outreach the City already does for homeowners and children, this business program is designed to help businesses identify ways to avoid potential polluting by performing evaluations onsite and giving business owners and managers guidance on how to reduce these potentials at the source. In March, the Department will continue its business outreach education program to non-English-speaking business owners. The City is required by the state to educate all businesses by the end of the 5-year permit term in November 2013.

STREET MAINTENANCE DIVISION

- Bird Nesting season (March 15-July 15)
- First Friday banner installations
- Arbor Day preparations, Palm-Linden trail event (24-years)
- Curb and gutter grinding (drainage)
- End of tree trimming
- Carpinteria Beautiful banner installations
- Begin sidewalk grinding contract
- Carpinteria Ave. trash receptacle repairs
- Continue pot hole repairs
- 8th Street fire fence extension
- Calle Ocho fence replacement
- Finish tree plantings
- Start new graffiti volunteer (George Manges)

COMMUNITY DEVELOPMENT DEPARTMENT

DIRECTOR'S REPORT

PLANNING & BUILDING

Planning Commission: The Planning Commission meeting on March 5th will include a review of various second residential dwelling units in the City as well as the compliance status for many conditionally permitted uses. In April, we expect to schedule the proposed revision to the Boys and Girls Club permit to allow rental of the facility for private parties/events, and a proposal for a remodel of an existing dwelling on Calle Ocho adjacent to the Eighth Street Pedestrian Bridge.



Architectural Review Board: The Architectural Review Board is scheduled to meet on March 15th and March 29th. Check the City website for posted agendas one week prior to each meeting.

Design Review Team for the Linden/Casitas Pass Road Interchanges Project: The DRT met twice in February and will meet again on March 21st at 5:30 p.m. in the Canalino School cafeteria. The Committee will continue to meet on the third Wednesday of each month through July 2012, and will also meet on the fifth Wednesday in May, May 30th. Notices are published in the Coastal View News and announcements are made at Planning Commission and City Council meetings to encourage community participation.

Ongoing Construction: Construction continues on the models for the **Homes at Lagunitas** project, including four buildings that contain a total of six dwelling units (three single-family dwellings and one tri-plex condominium building). **Albertsons** is under construction as well as the parking lot and façade improvements for other retail tenants in Casitas Plaza. The Shopping Center will remain open throughout the construction and re-landscaping phases.

Future Construction: Plan check for Grading and Building Permits has been completed for **Dahlia Court Apartments Phase II**; People's Self-Help Housing indicates that they expect to begin construction in the next couple of months and intends to conduct a groundbreaking ceremony at the property in March.



CODE COMPLIANCE

Animal Control

Currently we have one dog, "Darcy", a white boxer possibly a Dalmatian mix, ready for adoption; she is very generously being fostered by dog lover Jackie Campbell. Ads in the Coastal View and on Petfinder will continue until she is adopted. Two volunteers have come forth and will be walking and exercising kenneled dogs. We were also holding a female German Shepherd, "Molly", in "protective custody" for the owner who was arrested a month ago, but she was reclaimed last week.

Harbor Seal Rookery

Staff will continue to patrol the rookery through May 31st; we do not foresee any disturbances other than an occasional walker who is stopped and educated by the volunteers.

Single-Family Rental Housing Inspection Program

Zone 5 notices were mailed in late February and include 30 rental properties from Vallecito Road to Ninth Street. Zone 6 is scheduled to commence on July 1st. Stronger language about the ability of the City to obtain an inspection warrant was included in the notices due to some property owners failing to respond to the program.

Take-Out Food Container Program

Fifty-seven business owners mailed in or faxed their self-certification forms; however, 13 business owners failed to respond to a second notice, which stated they would receive a fine. Staff is conducting door-to-door follow-up with non-compliant businesses in an effort to obtain 100% compliance.

PBIA Notices

The 20 business owners who did not make their parking assessment payment for this fiscal year will be billed again in March and given 10 days to respond. If payment is not received, an administrative citation will be issued until the fees are paid. Next fiscal year, administrative citations will be issued after a month of non-payment.

P A R K S & R E C R E A T I O N



In March the Parks and Recreation Department announces the following events will occur:

The Palm to Linden Trail: The project includes three interpretive signs that have been designed and are currently in production. They should be delivered to the city in March and installation will occur immediately thereafter.

Additionally, the trail lights are now in production with the various parts coming from vendors for assembly. They should be completed by mid April.

Carpinteria Community Pool:

- McMillan Offshore Survival Training will be using the Community Pool and City Hall to train **March 19th -30th**.
- **Spring Break, March 26th - 30th**: The pool will stagger the High School Practice into the morning hours of 9:00-11:30 am. Carpinteria Aquatics Club will practice at their regular time of 3:00-5:30 pm. Recreational swimming will be offered from 1:00-4:00 pm that week and there should be some lanes available for lap swimming throughout the day.
- **Friday, March 2nd, March 9th, & March 14th** CHS will host the first home Swim Meet.
- **Wednesday, March 21st** the CHS will be away and lap swimming will be available in the afternoon.

The Carpinteria City Beach Winter Berm: The berm will be leveled in early March. The berm stood guard over the beach since late November and can now be safely removed.

The Summer Program Guide: The Carpinteria Parks and Recreation Summer Program Guide will be published in late March.

Carpinteria Parks IPM: The Parks Department will host the first IPM committee meeting in late March.

Carpinteria Rincon Trail: Consultants will continue to work on the environmental documents and staff will respond to requests as needed. The administrative draft should be ready for circulation sometime in April 2012.

The Carpinteria Community Pool Boiler: The pool boiler will be replaced, possibly in March, with a high efficiency model.

ADMINISTRATIVE SERVICES/FINANCE DEPARTMENT

MEMORANDUM



To: Fidela Garcia, City Clerk

From: John Thornberry, City Treasurer

Date: 3/16/2012

Subject: Cash Report – Government Code 41004

In accordance with California Government Code Section 41004, attached please find a schedule showing Cash Disbursements, Cash Receipts and Ending Cash Balances for each fund of the City for the periods beginning December 31, 2011 through January 31, 2012. Also in accordance with CGC 41004 I request that a copy of this report be filed with the City Council at your earliest convenience.

City of Carpinteria
Treasurer's Cash Report

		12/31/2011				01/31/2012
Fund	Cash	Disbursements	Receipts	Change	Cash	
10	General	5,613,453.01	(627,399.94)	1,235,666.76	608,266.82	6,221,719.83
11	Traffic Safety	24,464.23	(254.90)	1,536.41	1,281.51	25,745.74
13	General Reserve	1,027,447.75	1,290.04	0.00	1,290.04	1,028,737.79
20	Revolving	(462,506.04)	(166,214.50)	341,819.30	175,604.80	(286,901.24)
21	Replacement	27,498.88	(2,349.35)	0.00	(2,349.35)	25,149.53
22	Park Development	(5,827.14)	0.00	10.22	10.22	(5,816.92)
23	Park Maintenance	1,043.45	(21,143.81)	3,670.00	(17,473.81)	(16,430.36)
25	Gas Tax	172,147.88	(38,389.64)	32,097.42	(6,292.22)	165,855.66
26	Local Transportation	104,187.72	130.82	1,748.26	1,879.08	106,066.80
27	Measure A	202,286.43	(17,673.92)	123,933.07	106,259.15	308,545.58
28	Tidelands Trust	223,749.59	(10,895.40)	1,250.50	(9,644.90)	214,104.69
29	Street Lighting	912,420.08	(9,499.43)	1,588.04	(7,911.39)	904,508.69
31	Trust & Agency	2,799,285.33	5,369.16	2,637.74	8,006.90	2,807,292.23
33	Right of Way	(43,958.34)	(31,634.34)	8.52	(31,625.82)	(75,584.16)
38	PBIA	36,320.11	(569.40)	0.00	(569.40)	35,750.71
39	AB939	274,133.98	(2,768.30)	25,056.15	22,287.85	296,421.83
41	Measure D	1,414,991.11	1,776.63	0.00	1,776.63	1,416,767.74
42	Capital Improvement	1,323,464.57	859.36	0.00	859.36	1,324,323.93
48	Recreation Services	(26,964.36)	(17,205.64)	19,404.22	2,198.58	(24,765.78)
Total		13,617,638.24	(936,572.56)	1,790,426.61	853,854.05	14,471,492.29